



Grand Rapids 2030 District Energy Assistance Program

Request for Commitment

The Grand Rapids 2030 District (GR2030) Energy Assistance Program is designed to aid commercial buildings in Grand Rapids on their path towards energy efficiency via sponsoring energy benchmarking and a building energy assessment. The program is intended to provide an organization with the knowledge necessary to make informed decisions on building improvements. Through this relationship between the organization and GR2030, we intend to connect the Building Representative to tools, resources, and expertise to optimize the operations of their building(s).

GR2030 has partnered with the Small Business Association of Michigan (SBAM) and their energy advisors to provide an entry-level energy assessment (level 1 walkthrough), which includes an energy benchmark, an analysis report, and connections to incentives and rebates for upgrades. An organization that is interested in participating in an assessment **at no cost** through the Energy Assistance Program will expect the following:

Expectations

- Attend 2–4 meetings (blend of in-person & virtual) with GR2030 and SBAM staff and provide timely cooperation with team members.
- Receive a customized ENERGY STAR® Portfolio Manager® account with historical data included. If an account already exists, we'll update your existing one.
- Get a customized report with your energy data, savings recommendations, rebate options, and more resources.
- The organization provides the necessary information for all staff to complete the contracted work.

Building Representative Requirements

- Provide GR2030 with permission to access data directly from energy utilities (DTE, Consumers, Vicinity, etc.). In the event shared access is not possible, directly provide 1–3 years of utility bills, or as many as possible given a shorter occupancy.
- Eligible buildings must be existing have at least one year of operational data.
- Permission to access the property for an energy walkthrough, with a representative available to answer operational questions.
- Undergo recommendations as are feasible within the Organization's budget and priorities.
- Participate in the Grand Rapids 2030 District and compete in the Michigan Battle of the Buildings.
- The organization will either continue GR2030's Automated Benchmarking Service for one additional year at its own expense or ensure that ENERGY STAR® Portfolio Manager data is updated for that year. This ensures a total of two years of energy data are tracked, including any project savings.
- Participate in a case study highlighting the organization's energy accomplishments and improvements.

Program staff and Building Representative will be expected to uphold this agreement within a reasonable timeframe. A sample timeline is included in this document.

GR2030 is not responsible for additional contracts, proposals, or agreements between this organization & any service provider. GR2030 will always be available to the organization for tools, resources, support, and guidance.

Sample Assessment Timeline

Week 1: Building is accepted into program and kickoff meeting is scheduled

Week 2 – 3: Analysis of utility bills

Week 3 – 4: On-site energy assessment is performed

Week 4 – 7: Final report is compiled

Week 8: Report delivery meeting

After Week 8: Building energy use will be monitored for one year by GR2030. The organization will also participate in a case study highlighting its accomplishments.

Submitted by:

MiGBC

146 Monroe Center St NW,
Grand Rapids, MI 49503

Signature

Date

Accepted by:

[Name]

[Address]

[City, MI, zip]

Signature

Date

GR2030 is a program of the Michigan Green Building Collaborative (MiGBC)